

My Ref: S27 Apply
Date: 1 September 2026
Direct Dial: **01782 234598**

**Children and Family Services
Admissions and Transport Team,
Civic Centre,
Glebe Street,
Stoke-on-Trent,
ST4 1HH**

Dear Parent/Guardian

ADMISSIONS TO SECONDARY SCHOOL SEPTEMBER 2027

This letter relates to your child's transfer to secondary education in September 2027. An information booklet is also available on our website www.stoke.gov.uk/admissions which sets out the schools we have in the city and the process of how places will be allocated. Please read this before making your application.

The closing date for applications is **31 October 2026**. The most efficient way of applying for a school place is to apply online. This can be done via our website www.stoke.gov.uk/admissions from 1 September 2026 until the closing date of 31 October 2026. You can now nominate up to **five** schools on your application and should include the names of any maintained schools or academies you wish your child to be considered for. You can also nominate schools in any other local authority in England. **We strongly advise you to put down your nearest school to where you live, even if it is a 5th preference** as many children in previous academic years were given an offer of a school many miles from their home address as this was often the nearest school that had a place available after the allocations.

When you apply online, you will receive an email confirmation that your application has been successfully submitted. You will also receive an email on 1 March 2027 (if you have requested one) informing you of the outcome of your application.

If you do not apply online, you will need to complete a paper application form. This can be obtained from the first week of October 2026 by emailing admissions@stoke.gov.uk or contacting your child's primary school. The completed form should be returned to the Admissions Team or the Primary School by the closing date of 31 October 2026. We will then write to you on 1 March 2027 to let you know the outcome of your application.

If you wish to apply for a church aided school or academy, include the school on your application and provide any additional information that is required such as a baptism certificate. Please look at the school's specific admissions policy to determine the additional information required and to help you decide whether your application is likely to be successful. If you apply online this should be forwarded separately to the Admissions Team at the admissions@stoke.gov.uk email address.

Please find overleaf a list of dates and times of Stoke-on-Trent Secondary School and Academy Open Evenings. Should you have any further queries or questions about the admissions process, please email the Admissions Team on admissions@stoke.gov.uk.

Please tell us if you need this letter in another format

contacting the council:

minicom: 01782 236037 telephone: 01782 234234
text: 07786 200700 email: Enquiries@stoke.gov.uk

stoke.gov.uk

Stoke-on-Trent Secondary Schools Open Morning / Evening Dates and Times*

Birches Head Academy	Open Evening: Thursday 24 th September – 5:30pm to 7:30pm Open Morning: Tuesday 6 th October, Wednesday 7 th October and Thursday 8 th October - 10am and 10:45am (2 sessions per day). By appointment only.
Co-op Academy Stoke-on-Trent	Open Evening: Wednesday 23 rd September – 4:30pm to 7pm
Co-op Academy Florence MacWilliams	Open Evening: Tuesday 22 nd September - 5pm to 5:45pm & 6pm to 6:45pm. Headteacher's address will be on the hour at 5pm & 6pm.
The Discovery Academy	Open Evening: Thursday 17 th September - 4pm to 7pm
Excel Academy	Open Evening: Contact Academy to see if they are doing another this term.
Haywood Academy	Open Evening: Thursday 17 th September – 6pm to 8pm Open Morning: Saturday 3 rd October – 10am to 12pm
Ormiston Horizon Academy	Open Evening: Wednesday 9 th September – 5:30pm to 7:30pm
Ormiston Meridian Academy	Open Evening: Thursday 8 th October – 6pm to 8:30pm
Ormiston Sir Stanley Matthews	Open Evening: Wednesday 30 th September - 5pm to 8pm Talks with the principal at 6pm and 7pm.
St Joseph's Catholic College	Open Evening (talk only – no school tour): Tuesday 8 th September – 6pm
St Margaret Ward Catholic Academy	Open Morning: Saturday 3 rd October - 10am Open Evening: Thursday 10 th September - 6pm
St Peter's C of E Academy	Open Evening: Thursday 17 th September – 6pm to 8pm Open Day: Friday 18 th September – by appointment only Open Morning: Saturday 19 th September – 10am to 12pm
St Thomas More Catholic Academy	Open Evening: Thursday 17 th September - 5pm to 8pm Coffee Morning: Thursday 15 th October - Time to be confirmed
Thistley Hough Academy	Open Evening: Thursday 17 th September - 4pm to 6:30pm
Trentham Academy	Open Evening: Thursday 10 th September – 5pm to 8pm

*Please note that the dates and times above are correct at time of going to print. Please check with any individual schools before you plan to visit.

Please tell us if you need this letter in another format

contacting the council:

minicom: 01782 236037 telephone: 01782 234234
text: 07786 200700 email: Enquiries@stoke.gov.uk

stoke.gov.uk